


Check List for the Case of Funeral Grant Case		
SNO	Documents	
1	Cover Letter of Accounts Office	
2	Personal Request Form of Employee	
3	Copy of Employee CNIC	
4	Copy of Employee Card	
5	Copy of deceased member	
6	Last month Salary Slip	
7	Death Certificate Issued by NADRA/Union Council	

Note:

1. All documents should be attested.
2. Check list should be attached with the case when it is forwarded to Treasurer Department.
3. Provided that the application for such grant shall be made within **(60) sixty days of the death.**