TENDER NOTICE

PROCUREMENT AND SUPPLY OF BRANDED LAPTOP MACHINES FOR UIUC PROJECT DIRECTORATE AT PRINCIPAL SEAT

Sealed tenders are invited by the COMSATS Institute of Information Technology (CIIT), Principal Seat; Islamabad from well reputed Islamabad/Rawalpindi based GST registered firms / suppliers with excellent technical and after sales services, for procurement and supply of branded Laptop Machines for UIUC Project Directorate at CIIT Principal Seat.

2. The terms & conditions along with specifications of the machines are attached and can also be seen at CIIT’s website i.e. www.comsats.edu.pk.

3. The bids in sealed envelope, along with required documentation (mandatory) as mentioned in terms & conditions, should reach the undersigned by Thursday, January 23, 2014 till 1000Hrs, which will be opened on the same day at 1100Hrs, in the presence of the bidders, who choose to attend.

4. The bids must accompany earnest money at the rate of 02% of the total value of the bid in the form of Call Deposit / Bank Draft (refundable) drawn in favor of COMSATS Institute of Information Technology, Principal Seat, Islamabad.

5. CIIT reserves the right to accept or reject any or all tenders as per PPRA Rules.

(WAQAS AFRIDI)
Assistant Registrar
COMSATS Institute of Information Technology
4th floor, Faculty Block-II, Registrar Secretariat,
Principal Seat, Park Road, Chak Shahzad, Islamabad.
Ph: 051-90495046, Cell: 0321-5554282
Email: waqas.afridi@comsats.edu.pk
Terms & Conditions

The Terms & Conditions are as under:

1. No tender will be considered if:-
   a) Received without required documentation or found incomplete;
   b) Received later than the date and time fixed for Tender submission;
   c) The Tender is unsigned/ unstamped;
   d) The Tender is singed/stamped by the unauthorized agent of the firm/company;
   e) The Tender is from a firm which is black listed or in litigation of some sort with any Public Sector Organization;
   f) The Tender is received by telephone/telex/fax/telegram;
   g) Tenders received without earnest money at the rate of 02% of the total bid price;
   h) In contradiction with the specification given by the CIIT;

2. Bidder must have supplied at least 100 units /machines of the similar specification in last three years. (Attach documentary proof);

3. Bidder must have at least one qualified Factory Trained Engineer. (Attach documentary proof);

4. Bidder must be an authorized dealer by principal of renowned brands. (Attach documentary proof);

5. Earnest money of successful bidder will remain in custody of this office until the expiry of warranty period;

6. The Successful bidder will agree to ensure prompt after Sales Service and Support for at least three (03) Years with no cost factor;

7. The Successful bidder will have to supply the seal pack equipment along with all items provided by the manufacturer;

8. No deviation from the specifications given by the CIIT will be accepted;

9. The tender must accompany earnest money 02% of the total value of the bid in the form of Call Deposit / Bank draft (refundable) drawn in favor of COMSATS Institute of Information Technology (CIIT), Principal Seat.

10. Prices/Rates should be inclusive of GST;

11. The successful bidder will have to supply the ordered equipment within 01 Week time after the receipt of the work order;

12. In case the successful bidder fail to supply the ordered item within 01 week time, purchase order issued in this regard would stand cancelled along with confiscation of the earnest money and the order will be placed to the next lowest bidder;

13. Income tax as applicable and announced by the GoP will be deducted at source;

14. No advance payment will be permissible;

15. The payment will be made on successful completion of all requisite items;

16. Bidders will have to produce the proof of GST registration;

17. Any attempt by a bidder to influence in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its bid;

18. CIIT reserves the right to accept or reject any or all tenders as per PPRA Rules.
# DETAILED SPECIFICATIONS

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<thead>
<tr>
<th>Item/Model</th>
<th>Quantity</th>
<th>Specification</th>
<th>Unit Rate (PKR.)</th>
<th>Total Incl. GST (PKR.)</th>
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<tbody>
<tr>
<td>Branded Laptop Machine</td>
<td>03</td>
<td><strong>Option – I</strong>&lt;br&gt;• Intel Core i7;&lt;br&gt;• 2.4 GHz OR above;&lt;br&gt;• 750GB / 01TB HDD;&lt;br&gt;• 04GB / 06GB RAM;&lt;br&gt;• 15&quot; + Display;&lt;br&gt;• Super Multi Drive;&lt;br&gt;• Webcam, LAN, WiFi, Bluetooth &amp; etc… as per standard.</td>
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<td><strong>Option – II</strong>&lt;br&gt;• Intel Core i5;&lt;br&gt;• 2.4 GHz OR above;&lt;br&gt;• 750GB / 01TB HDD;&lt;br&gt;• 04GB / 06GB RAM;&lt;br&gt;• 15&quot; + Display;&lt;br&gt;• Super Multi Drive;&lt;br&gt;• Webcam, LAN, WiFi, Bluetooth &amp; etc… as per standard.</td>
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**Note:**

a) Rates (Incl. GST) shall be quoted separately for both options;
b) Warranty and After Sales Service for above items shall be three (03) years.

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