



# COMSATS Institute of Information Technology (CIIT)

## Office of the Registrar

### Approval of Synopsis for Graduate Student

Please type or fill all sections in block letters clearly and submit this form to the concerned office in the Department.

**Section A:**

**Recommendation by Supervisor/ Co-Supervisor (If Applicable)**

1. Details of Student supervised

<b>Campus</b>		<b>Department</b>	
<b>Student Details</b>			
<b>S. No.</b>	<b>Student Name</b>	<b>Registration #</b>	

2. I Mr./Ms./Dr (Name/Designation) \_\_\_\_\_, supervisor of the above mentioned Graduate Student, have checked the synopsis of student.
3. I recommend that the synopsis may be submitted for Recommendation/Approval by respective Dean/BASAR.

Recommendation by Supervisor		Recommendation by Co-Supervisor	
Signature/Date		Signature/Date	
Name and Official Stamp		Name and Official Stamp	
Recommendation by Advisory Committee			
Signature/Date		Signature/Date	
Name and Official Stamp		Name and Official Stamp	

**Section B: For department use only:** Please get this form endorsed from all sections and forward to the Registrar office through proper channel.

1. Student has submitted his Synopsis duly approved by his/her Supervisor/Co-supervisor.
2. The title of Synopsis is \_\_\_\_\_
3. Progress report of Student is attached with the form.

Verified by (Name/Designation/ signature) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Date: \_\_\_\_\_

Part A Recommendation by HOD		Part B Recommendation by Campus Graduate Committee/Chairman	
Signature/Date		Signature/Date	
Name and Official Stamp		Name and Official Stamp	

**Section C: For Registrar Office Use Only**

Verified by (Name/Designation/ signature) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_

<b>Part A</b>			
<b>Counter Signed by Registrar</b>			
Signature/Date		Name and Official Stamp	
<b>Part B</b>		<b>Part C</b>	
<b>Approval by Concerned Chairperson</b>		<b>Approval by Concerned Dean*</b>	
Signature/Date		Signature/Date	
Name and Official Stamp		Name and Official Stamp	

**Section D: Approval from BASAR\*\***

Signature/Date		Name and Official Stamp	
Signature/Date		Name and Official Stamp	

\*Note: In case of MS/MBA students Dean's approval is required.

\*\* Note: In case of PhD students BASAR is final approving authority.