

# COMSATS Institute of Information Technology

## DISPOSAL NOTICE/AUCTION NOTICE

(No. CIIT-PS/17(07)/744)

Sealed bids are invited for Public Opening for the sale of following vehicles on “as is where is basis” will be held at COMSATS Institute of Information Technology (CIIT) Park road Chak Shahzad Islamabad.

<u>Registration</u>	<u>Type</u>	<u>Model</u>
1) UG-851	Toyota Corolla XLI	2012
2) GW-556	Toyota Corolla GLI	2011
3) PK-376	Honda City	2009
4) GT-113	Suzuki Cultus	2008

### Terms & Conditions:

1. The vehicles can be inspected from **17/07/2017 (Monday) to 28/07/2017 (Friday) between 10 A.M to 4 P.M** at the above premises on the working days.
2. Earnest Money of **Rs. 20,000/-** for each vehicle in shape of Pay Order/CDR in favor of CIIT, Islamabad shall have to be attached by the prospective bidders for participation in the bidding, which will be refunded after bid opening to unsuccessful bidders. Bids with earnest money below Rs.20,000 (for each vehicle) will be rejected.
3. The highest bidder will have to deposit **25%** of the bid price in cash at the spot. In case the highest bidder fails to deposit this amount on the spot, his Earnest Money will be forfeited. The CIIT may then allow the second highest bidder to deposit **25%** of the bid price at the spot in CIIT Bank Account.
4. The remaining **75%** amount MUST be deposited in CIIT account within 2 Working Days.
5. Delivery to be taken within **02** working days after complete payment at bidder's own cost and management.
6. The CIIT reserves the right to hold the vehicle over until the next auction if an acceptable bid is not offered. In case of identification of collusion, among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive COMSATS Institute of Information Technology (CIIT) of the benefits of free and open competition, would lead to rejection of all bids and forfeiture of Earnest Money.
7. The COMSATS Institute of Information Technology (CIIT) is held harmless from any and all claims and losses, accruing from or resulting to any and all bidders, materials, laborers and any other persons, in connection with the performance of this public auction.
8. Sealed bids (**Separate Envelop for each vehicle**) have to be submitted ONLY on the prescribed Performa which can be obtained by the interested bidders from the office of the undersigned and also can be downloaded from [www.comsats.edu.pk](http://www.comsats.edu.pk) as well as [www.ppra.org.pk](http://www.ppra.org.pk)
9. Bids MUST be submitted to Treasurer Department, 3<sup>rd</sup> Floor, Faculty Block-II, CIIT latest by 3rd August 2017 by 1100 hours (Sharp). Bids will be opened at **11:30 A.M** same day.
10. A maximum of two representative per Vehicle will be allowed to attend the tender opening.
11. **NO BID SHALL BE ACCEPTED/ENTERTAINED AFTER 11:00 A.M.**
12. The CIIT reserves the right to accept or reject any offer at any stage. Non-Responsive bid shall be rejected.
13. **The bid will have to be submitted exclusive of Income Tax (Advance tax).**
14. **All Government taxes will be applicable and recovered as per rules.**



### **Assistant Treasurer**

COMSATS Institute of Information Technology (CIIT)  
Treasurer's Department, Principal Seat, 3<sup>rd</sup> Floor, Faculty Block-II  
Park Road, Chak Shahzad, Islamabad.

Phone: (Direct): 051-90495167

E-mail: [sajjad\\_hussain@comsats.edu.pk](mailto:sajjad_hussain@comsats.edu.pk)



## TENDER APPLICATION FOR PURCHASE OF CAR

Tender Notice No. (No. CIIT-PS/17(07)/744)

Vehicle Registration No.	<b>UG - 851</b>
Make	<b>Toyota Corolla XLI</b>
Model	<b>2012</b>
Time of Opening of Bid	<b>11:30 AM</b>
Pay Order/Demand Draft No. Earnest Money (Rs.20,000) <i>(No cash acceptable)</i>	
Name of the Bidder	
Address	
Telephone /Mobile Number	
CNIC of the bidder (Attach a copy)	
Purchase Price Offered (In Figure) <i>(Exclusive of Income Tax)</i>	Rs.
Price (In Words)	

All the terms & conditions mentioned above have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

I agree that the decision of committee(s) in selection will be final and binding to me.

Signature of the bidder \_\_\_\_\_  
Dated: \_\_\_\_\_



## TENDER APPLICATION FOR PURCHASE OF CAR

Tender Notice No. (No. CIIT-PS/17(07)/744)

Vehicle Registration No.	<b>GW - 556</b>
Make	<b>Toyota Corolla GLI</b>
Model	<b>2011</b>
Time of Opening of Bid	<b>11:40 AM</b>
Pay Order/Demand Draft No. Earnest Money (Rs.20,000) <i>(No cash acceptable)</i>	
Name of the Bidder	
Address	
Telephone /Mobile Number	
CNIC of the bidder (Attach a copy)	
Purchase Price Offered (In Figure) <i>(Exclusive of Income Tax)</i>	Rs.
Price (In Words)	

All the terms & conditions mentioned above have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

I agree that the decision of committee(s) in selection will be final and binding to me.

Signature of the bidder \_\_\_\_\_  
Dated:



## TENDER APPLICATION FOR PURCHASE OF CAR

Tender Notice No. (No. CIIT-PS/17(07)/744)

Vehicle Registration No.	<b>PK - 376</b>
Make	<b>Honda City</b>
Model	<b>2009</b>
Time of Opening of Bid	<b>11:50 AM</b>
Pay Order/Demand Draft No. Earnest Money (Rs.20,000) <i>(No cash acceptable)</i>	
Name of the Bidder	
Address	
Telephone /Mobile Number	
CNIC of the bidder (Attach a copy)	
Purchase Price Offered (In Figure) <i>(Exclusive of Income Tax)</i>	Rs.
Price (In Words)	

All the terms & conditions mentioned above have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

I agree that the decision of committee(s) in selection will be final and binding to me.

Signature of the bidder \_\_\_\_\_  
Dated:



## TENDER APPLICATION FOR PURCHASE OF CAR

Tender Notice No. (No. CIIT-PS/17(07)/744)

Vehicle Registration No.	<b>GT-113</b>
Make	<b>Suzuki Cultus</b>
Model	<b>2008</b>
Time of Opening of Bid	<b>12:00 PM</b>
Pay Order/Demand Draft No. Earnest Money (Rs.20,000) <i>(No cash acceptable)</i>	
Name of the Bidder	
Address	
Telephone /Mobile Number	
CNIC of the bidder (Attach a copy)	
Purchase Price Offered (In Figure) <i>(Exclusive of Income Tax)</i>	Rs.
Price (In Words)	

All the terms & conditions mentioned above have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

I agree that the decision of committee(s) in selection will be final and binding to me.

Signature of the bidder \_\_\_\_\_  
Dated:

## **Sample of Envelop**

**(Separate Envelop for each vehicle SHOULD be submitted)**

Envelops can be obtained from the above address

هر گاڑی کے لیے الگ لفافہ جمع کرانہ لازمی ہے۔

